

Low Income Coach Bursary Program: Program Guidelines

Coaches that meet the Coach Eligibility AND Low Income Eligibility requirements will receive 100% of the NCCP Training and/or Evaluation Registration fees, upon successful completion of a Final Report. If Coaches are unable to support the upfront costs of NCCP registrations fees, they may still apply with the support of their club/organization who will pay and receive the funds on their behalf.

Eligible Coaches

Program funding must support coaches who meet the following criteria:

- Current member in good standing with the recognized PSO/MSO;
- Minimum National Coaching Certification Program (NCCP) Competition and/or Instructor Stream trained;
- Are assigned as the coach of athletes to attending competitions; and
- Are a resident of Ontario.

Additional points of clarification can be found on [HERE](#)

Low Income Eligibility

Low Income for the purposed of this program will be defined by Statistics Canada “[Low income cut-offs \(LICO\) before and after tax by community and family size](#)”. You will need the following the information to confirm if you meet the Low Income cut-off:

1. Your Income for 2020

-CAO will require *one of the following for supporting documentation: CRA Notice of Assessment with line 150 (must include name, address, tax year as well as page with line 150 – (total income)), Ontario Disability Support Program statement, residents receiving any forms of Canadian Pension such as Canadian Pension Plan (CPP), Old Age Security (OAS), Guaranteed Income Supplement (GIS) and Ontario Guaranteed Annual Income System (GAINS) must submit current year Notice of Assessment to prove total income, employment insurance (EIB), Pay stub(s) showing income for the last 30 days.*

2. Your Home Address and Community Size in 2020

- CAO will require *one of the following for supporting documentation: Lease/Rental Agreement, Current Utility Bill, Current Child Tax Benefit Statement, Current Bank Statement, Mortgage Statement, Property Tax Bill, Ontario Driver’s License or Ontario Photo Card*

- CAO will use the Statistics Canada “[Population estimates, July 1, by census metropolitan area and census agglomeration, 2016 boundaries](#)” to determine your Community Size

3. Your Family Size

Using these 3 pieces of information, please determine if you meet the definition of Low Income for this program. CAO will also require *one of the following: Birth Certificate, Canadian Citizenship or Permanent Resident Card, Certificate of Indian Status, Passport, Immigration and refugee document issued by Citizenship and Immigration Canada, Ontario Driver's License, Ontario Health Card (with name and DOB) or Ontario Photo Card Identification* as supporting identification documentation in the application process.

If you meet the Coach Eligibility AND Low Income Eligibility, please apply [HERE](#) for a 100% Bursary. If you only meet the Coach Eligibility, please apply [HERE](#) for a 75-90% Bursary. NOTE: Coaches must pay directly for fees in this program.

Payment Option for Low Income Coach Bursary

Two options available:

Option 1: Direct to Coach – If coach paid directly (out of pocket) for the workshop/training/evaluation activity, CAO will provide the bursary directly to coach once the coach has completed the NCCP training or evaluation activity and submitted a final report

Option 2: Direct to Club/Organization – If a club/organization covered the cost of the NCCP training workshop/training/evaluation activity, CAO will provide the bursary directly to the club/organization once the coach has completed the NCCP training activity and submitted a final report.

Steps:

- 1) Coach must submit application and Choose Option 1 or 2
 - Option 1: Direct to Coach
 - Option 2: Direct to Club/Organization
- 2) Once coach has applied, CAO will review application and provide an update to coach
- 3) Coach complete NCCP workshop/training
- 4) Submit final report (coaches will receive this from CAO once application is approved)

Please contact cep@coachesontario.ca if you have any further questions or concerns.